How to Create an Order

Cetec ERP

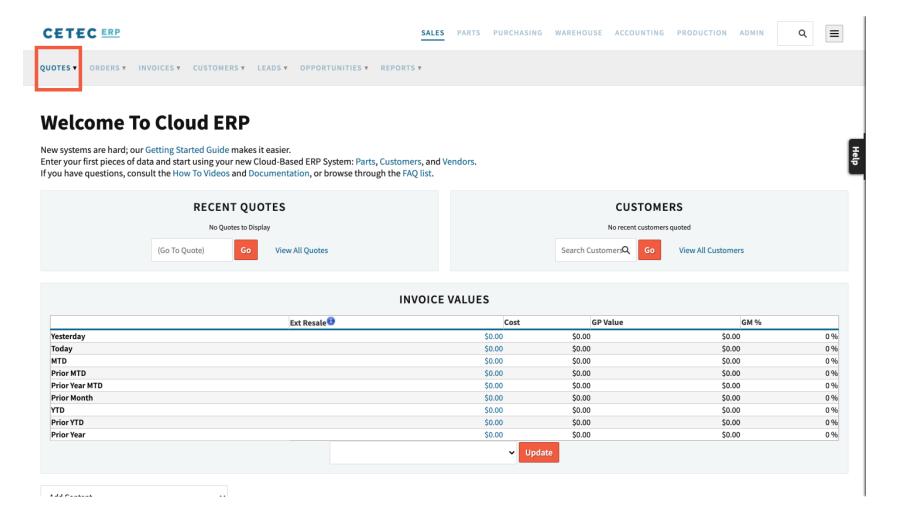The first step is to open Cetec ERP and click Sales

Click Quotes

Click New Quote

Click the pencil icon to **Edit the Quote Header**

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Type and select the customer name

Type the customer PO number

Click OK

Type and select prcpart number

Type Qty

Select Ship and Dock dates

Enter Resale value

Click Add

Click Commit To Order

Click Commit Order

ℹ️ That's it. You're done.

Scan to go to the interactive player